

**ORDINANCE NO. 2007 – 03**

**AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING STANDARDS OF CONDUCT, REGULATIONS, AND PROCEDURES RELATING TO TOWN VOLUNTEERS; PROVIDING FOR CONFLICTS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, volunteers who act on behalf of the Town serve as unofficial representatives of the Town; and

**WHEREAS**, to avoid potential conflicts, or other improprieties, the Town has developed a "Volunteer Standard of Conduct," and related forms, which all volunteers shall be required to sign before donating their time and services to the Town; and

**WHEREAS**, the Town Council believes that the "Volunteer Standard of Conduct" serves to protect the health, safety and welfare of its residents by maintaining the public's trust in its representatives.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:**

**Section 1: Recitals Adopted.** That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and hereby made a specific part of this Ordinance.

**Section 2: Code Amendment.** The Code of Ordinances for the Town of Southwest Ranches shall be amended to include a section concerning the giving of time and/or services as follows:

**I. Giving of Time and/or Services**

Any individual corporation, or entity, that is not under contract with the Town, and donates its time and/or services to the Town of Southwest Ranches shall be known as a Town Volunteer.

**A. Town Volunteer**

1. Prior to donating its time and/or services to the Town, Town Volunteers shall execute an application to become a Town Volunteer and shall complete an application form providing such information as the Town shall deem necessary and proper to ensure that all volunteers will act responsibly in the

performance of their volunteer services. The form of Application and Information for Services as a Town Volunteer used by the Town shall be approved by the Town Council at a Meeting of the Town Council open to citizen comments and input.

2. Town Volunteers shall not receive any compensation for their services as a Town Volunteer. Notwithstanding the aforesaid, nothing herein shall preclude the Town from providing diminutive benefits, such as food, tee shirts and plaques to Town Volunteers.

3. All members of any Town Committee or Board shall be considered Town Volunteers and shall execute the Volunteer Application Package and the Volunteer Standard of Conduct form prior to serving on such Committee or Board.

**Section 3. Inclusion.** It is the intention of the Town Council that the provisions of this Ordinance shall become and be made a part of the Town of Southwest Ranches Code of Ordinances and the sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

**Section 4: Conflicts.** All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 5: Severability.** If any word, phrase, clause, sentence or section of this Ordinance is, for any reason, held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this Ordinance.

**Section 6: Effective Date.** This Ordinance shall be effective immediately upon its adoption.

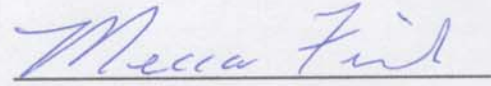
**[This space intentionally left blank.]**

**PASSED ON FIRST READING** this 12<sup>th</sup> day of October 2006 on a motion made by Council Member Jeff Nelson and seconded by Vice Mayor Don Maines.

**PASSED AND ADOPTED ON SECOND READING** this 7<sup>th</sup> day of December 2006, on a motion made by Council Member Jeff Nelson and seconded by Vice Mayor Don Maines.

Fink	<u>Y</u>
Maines	<u>Y</u>
Breitkreuz	<u>Y</u>
Knight	<u>Y</u>
Nelson	<u>Y</u>

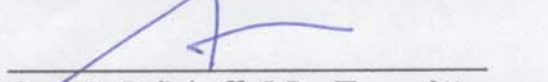
Ayes	<u>5</u>
Nays	<u>0</u>
Absent	<u>0</u>
Abstaining	<u>0</u>

  
\_\_\_\_\_  
Mecca Fink, Mayor

Attest:

  
\_\_\_\_\_  
Susan A. Owens, Town Clerk

Approved as to Form and Correctness:

  
\_\_\_\_\_  
Gary A. Poliakoff, J.D., Town Attorney  
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