

WORKSHOP MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Tuesday 7:00 PM

August 23, 2016

13400 Griffin Road

Present:

Mayor Jeff Nelson

Andrew Berns, Town Administrator

Vice Mayor Doug McKay

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Steve Breitzkreuz

Martin Sherwood, Town Financial Administrator

Council Member Freddy Fisikelli

Keith Poliakoff, Town Attorney

Council Member Gary Jablonski

Workshop Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Nelson at 7:12 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Discussion – 2017 Fiscal Year Budget

Town Administrator Berns welcomed the Town Council and the residents to the meeting and outlined the sequence of the meeting. He noted that this meeting was bittersweet as it would be the Mayor's last budget workshop. He read a statement in compliance with the Town's Truth In Millage (TRIM) requirement. He further advised a public hearing would be held on the budget on September 14th. He thanked the Town Council and staff for their efforts in putting the budget together. He then introduced Town Financial Administrator Sherwood who wished to make a PowerPoint presentation on the upcoming 2017 Fiscal Year.

Town Financial Administrator Sherwood summarized the Town's financial position as outlined in the presentation (see attached).

Town Administrator Berns presented a sheet which summarized items that the Town Council wished to discuss further. On page 21 (TSDOR Capital Improvement Project), Council wished to clarify that the target for the replenishment of reserves in the TSDOR Emergency Fund was \$200,000. On page 23 (Drainage Improvement Projects), Town Engineer Rod Ley was asked to outline the drainage projects that were proposed. On page 24 (Pavement Striping and Markers), Town Engineer Rod Ley was asked to outline the pavement striping projects that were proposed. On page 39 (Rights of Way: Increased Level of Service), Parks, Recreation, and Open Space Coordinator December Lauretano-Haines explained the request. The Town Council gave direction to remove the line item for fertilization and mulch (\$52,339). On page 40 (Griffin Road – West: Irrigation System Overhaul), Parks, Recreation, and Open Space Coordinator Lauretano-Haines addressed several questions posed by the Town Council regarding the irrigation system and the needed repairs. The Town Council gave direction to maintain the current funding for this line item (\$43,000) and if additional repairs were needed Council authorization would need to be provided. On page 42 (Community Forestry Maintenance: Level of Service Increase) Parks, Recreation, and Open Space Coordinator Lauretano-Haines explained the funding request. On page 43 (Town Hall Exterior Painting), Town Administrator Berns outlined the need. Council gave

direction to increase the funding to \$15,500. On page 47 (Geographic Information System (GIS) Software), Assistant Town Administrator/Town Clerk Muñiz addressed questions posed by the Town Council regarding what the software can do and what it would be used for. Town Council direction was to fund this project. As a result of the reductions made, the Town Council gave direction to reduce the millage rate from the initially proposed rate of 4.5454.

Mayor Nelson and the Town Council thanked everyone for their attendance and participation.

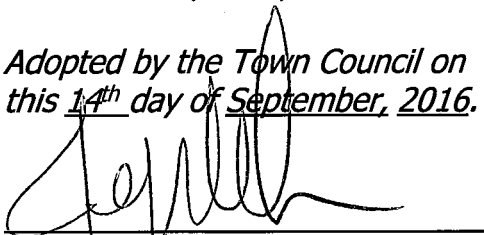
4. Adjournment – Meeting was adjourned at 9:25 p.m.

Respectfully submitted:



Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

*Adopted by the Town Council on
this 14th day of September, 2016.*



Jeff Nelson, Mayor

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