

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

March 27, 2014

13400 Griffin Road

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**Present:**

Mayor Jeff Nelson

Andrew Berns, Town Administrator

Vice Mayor Gary Jablonski

Keith Poliakoff, Town Attorney

Council Member Doug McKay

Russell Muñiz, Town Clerk

Council Member Freddy Fisikelli

Martin Sherwood, Town Financial Administrator

Council Member Steve Breitreuz

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor Nelson at 7:04 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

**3. Presentation – CAFR presentation by Marcum, LLP**

Financial Administrator Martin Sherwood summarized the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended 2013. Mr. Sherwood introduced Beila Sherman, of Marcum, LLP which served as the independent auditor. Ms. Sherman reported that the Town's financial statement were prepared in conformity with generally accepted accounting principles (GAAP).

The following motion was made by Council Member Breitreuz, seconded by Council Member McKay and passed by 5-0 roll call vote. The vote was as follows: Council Members McKay, Fisikelli, Breitreuz, Vice Mayor Jablonski and Mayor Nelson voting Yes.

**MOTION:** TO ACCEPT THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AS AUDITED BY OUR INDEPENDENT EXTERNAL AUDITORS MARCUM, LLP FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013 INCLUDING THE "COMMUNICATIONS TO THOSE CHARGED WITH GOVERNMENTS" LETTER DATED MARCH 14, 2014.

**4. Presentation – FIRE OPERATIONAL STUDY presentation by Les Adams, Public Safety Solutions Inc.**

Les Adams, President of Public Safety Solutions Inc. presented a summary of the Fire Operational Study

**5. Public Comment –** The following members of the public addressed the Town Council: Vince Falletta, Newell Hollingsworth, Chief Lee Bennett, Dee Schroeder, Assistant Chief Leslie Kastner, Mary Gay Chaples, and Bob Hartmann.

**6. Board Reports –**Mary Gay Chaples spoke about the upcoming Chili Cook-Off to benefit the Aster Knight Parks Foundation that is set for April 26<sup>th</sup> from Noon to 5:30 p.m.

**7. Council Member Comments**

Vice Mayor Jablonski welcomed the new Town Clerk and Town Engineer. Spoke about the median work taking place in front of Town Hall. He also spoke about the Education Advisory Board event on April 5<sup>th</sup> at the Equestrian Park that will feature food trucks; the Household Hazardous Waste pickup at Rolling Oaks Park event on April 12<sup>th</sup> and the Easter Egg Hunt on April 13<sup>th</sup> at Rolling Oaks Park. He also indicated that he would be participating in the Chili Cook-off event on April 26<sup>th</sup>.

Council Member Breitzkreuz spoke about a meeting held with the Town Attorney regarding TSDOR. He congratulated staff on the audit.

Council Member Fisikelli gave an update on the upcoming projects at Fishing Hole Park. He also addressed issues on speeding on Town roads.

Mayor Nelson also congratulated staff on the audit.

## **8. Legal Comments**

None.

## **9. Administration Comments**

The Town Administrator acknowledged the hard work of Mr. Sherwood and his staff which is reflected in the audit. He advised that the LED lights have been installed in the parking lot. He spoke about the Griffin Road traffic issue and advised that Davie Police Department performed a traffic operation there to observe the condition. He informed Council that the Davie Police Department will be present at the April 26<sup>th</sup> Chili Cook-off to meet and greet the residents. He shared a picture of the new Town entrance signs. He further advised that currently no items were scheduled for the April 10<sup>th</sup> Town Council Meeting.

Council Member Breitzkreuz felt that even if one resident wants to address the Council a meeting should be held. The consensus of the Town Council was to hold the April 10<sup>th</sup> meeting.

**10. Ordinance – Second Reading – AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AMENDING SECTION 010-030, "TERMS DEFINED," TO PROVIDE FOR A DEFINITION OF "NICOTINE VAPORIZER," AND "LIQUID NICOTINE," AND CREATING SECTION 015-140, "SALE OF NICOTINE VAPORIZER OR LIQUID VAPORIZERS TO MINORS PROHIBITED;" PROVIDING FOR INCLUSION IN THE TOWN'S CODE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Breitzkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Fisikelli, Breitzkreuz, McKay, Vice Mayor Jablonski and Mayor Nelson voting Yes.

**MOTION: TO APPROVE THE ORDINANCE.**

**MOTION:** TO DISCUSS ITEM 12 BEFORE DISCUSSING ITEM 11 ON THE AGENDA.

**11. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO EXECUTE AN ADMINISTRATIVE SERVICES AGREEMENT WITH THE INTERNATIONAL CITY MANAGEMENT ASSOCIATION RETIREMENT CORPORATION ("ICMA-RC") TO CREATE A TOWN EMPLOYEE RETIREMENT PLAN; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member McKay, seconded by Council Member Breitkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Fisikelli, Breitkreuz, McKay, Vice Mayor Jablonski and Mayor Nelson voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**12. Resolution** – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE SELECTION COMMITTEE'S RECOMMENDATION AND RANKING FOR DESIGN-BUILD OF THE ROLLING OAKS BARN IMPROVEMENTS; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT, WITH EAST COAST BUILDER AND DEVELOPERS CORP., IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$350,000.00) IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO AS EXHIBIT "A"; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Jablonski, seconded by Council Member Breitkreuz and passed by 5-0 roll call vote. The vote was as follows: Council Members Fisikelli, Breitkreuz, McKay, Vice Mayor Jablonski and Mayor Nelson voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**13. Resolution** – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, DECLARING TOWN PURCHASED VEHICLES AND POLICE EQUIPMENT AS SURPLUS INVENTORY; AUTHORIZING THE TOWN ADMINISTRATOR TO PROPERLY DECLARE AND TO DISPOSE OF THE SURPLUS INVENTORY; WAIVING ALL APPLICABLE PROCUREMENT CODE PROVISIONS; ALLOWING THE TOWN ADMINISTRATOR AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS THAT MAY BE NECESSARY TO DISPOSE OF THE SURPLUS VEHICLES AND POLICE EQUIPMENT AND TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member McKay, seconded by Vice Mayor Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Fisikelli, Breitkreuz, McKay, Vice Mayor Jablonski and Mayor Nelson voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**14. Approval of Minutes**

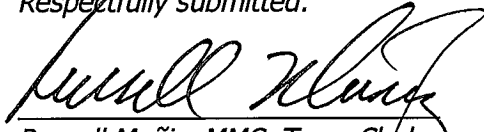
- a. Minutes for March 13, 2014 – Regular Council Meeting

The following motion was made by Council Member McKay, seconded by Vice Mayor Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Fisikelli, Breitzkreuz, McKay, Vice Mayor Jablonski and Mayor Nelson voting Yes.

**MOTION:** TO APPROVE THE MINUTES.

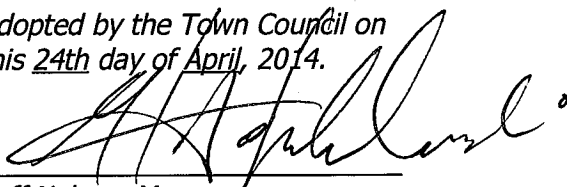
**14. Adjournment** – Meeting was adjourned at 9:25 p.m.

Respectfully submitted:

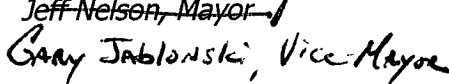


Russell Muñiz, MMC, Town Clerk

Adopted by the Town Council on  
this 24th day of April, 2014.



Jeff Nelson, Mayor



Gary Jablonski, Vice Mayor