

BUDGET WORKSHOP MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

August 22, 2017

13400 Griffin Road

Present:

Mayor Doug McKay

Andrew D. Berns, Town Administrator

Vice Mayor Steve Breitzkreuz

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Gary Jablonski

Martin D. Sherwood, Town Financial Administrator

Council Member Freddy Fisikelli

Keith Poliakoff, Town Attorney

Council Member Denise Schroeder

Budget Workshop Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor McKay at 7:02 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

3. Presentation – Proposed Fiscal Year 2017-2018 Budget

Mayor McKay welcomed those in attendance and turned the meeting over to Town Administrator Berns who provided an overview of the budget process this year. He advised that Town Financial Administrator Martin Sherwood would provide a presentation based on the budget book previously provided. He explained that the budget book was a "wish list" and the final budget would be different than that which was proposed. The "wish list" as proposed would represent a .29 mill increase in the millage rate over Fiscal Year 2017. Additionally, he explained that a list of projects and their associated costs and millage impacts was provided to Council so that Council could identify which projects could be reduced, or eliminated to find the .29 in millage savings and derive a balanced budget with the same millage rate assessed for Fiscal Year 2017.

Town Financial Administrator Sherwood summarized the proposed Fiscal Year 2018 budget via a PowerPoint presentation. He sought direction from the Town Council.

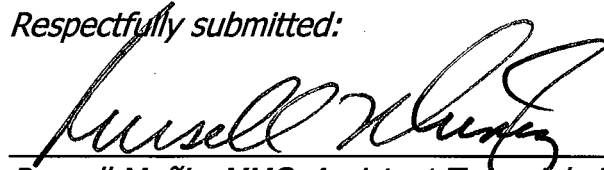
Vice Mayor Breitzkreuz distributed an analysis of calls for fire service received by the Davie Fire Rescue Department. The summary of his findings illustrated the majority of calls for service in the western portion of Town were not meeting the national standard for response times of 4 minutes or less. In fact, there were a significant number of calls that exceeded 8 minutes for response times. He believed that for this reason it was "inconceivable" to reduce coverage or service out west. He believed that the fire station needed to be moved further west to help reduce response times. He also believed that the dual coverage of the Davie Fire Rescue Department and the Volunteer Fire Rescue Department was critical to providing service in Town. The remainder of the Town Council indicated their support for the Volunteer Fire Rescue Department, but operational issues were discussed such as the new Engine 82 mechanical issues, number of radios, and breathing apparatus.

With the operational issues of the Volunteer Fire Rescue Department discussed, the Town Council discussed the list of projects submitted by Town Administrator Berns. The Town Council gave direction to postpone the parking lot safety improvement which would save \$98,425. Further projects that were delayed or reduced included park equipment at Sunshine Ranches Equestrian Park Playground Rehab, Country Estates Park Perimeter Fencing, Pavement Striping and Marking, TSDOR, Comprehensive Plan Update, PROS Playground Equipment Maintenance Services, Information Technology Replacement Program, Town Hall Exterior Painting, and Stormwater Master Plan.

Town Financial Administrator Sherwood summarized the direction given by Town Council. He advised that the cuts from the project list provided a savings of \$402,266 to the proposed budget which provided a \$14,979 buffer from the amount needed to retain the Fiscal Year 2017 millage rate of 4.4629. He advised that staff would be ready to discuss any further issues at the First Public Hearing of the budget on September 13th.

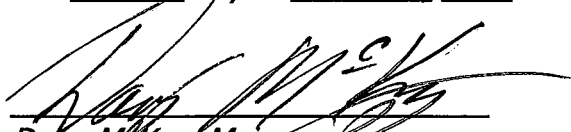
4. Adjournment - Meeting was adjourned at 9:55 p.m.

Respectfully submitted:



Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

*Adopted by the Town Council on
this 12th day of October, 2017.*



Doug McKay, Mayor

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