

**REGULAR MEETING MINUTES OF THE TOWN COUNCIL**  
**Southwest Ranches, Florida**

Thursday 7:00 PM

November 21, 2019

13400 Griffin Road

Present:

Mayor Doug McKay

Andrew Berns, Town Administrator

Vice Mayor Gary Jablonski

Russell Muñiz, Assistant Town Administrator/Town Clerk

Council Member Delsa Amundson

Martin D. Sherwood, Town Financial Administrator

Council Member Bob Hartmann

Keith Poliakoff, Town Attorney

Council Member Denise Schroeder

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Mayor McKay at 6:50 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

District 3 Council Member Delsa Winslow Amundson was sworn in.

**3. Selection of Vice Mayor**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPOINTING COUNCIL MEMBER DENISE SCHROEDER AS THE NEW VICE MAYOR OF THE TOWN OF SOUTHWEST RANCHES; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Hartmann, seconded by Council Member Jablonski and passed by 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Schroeder, Vice Mayor Jablonski, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION SELECTING DENISE SCHROEDER AS THE NEW VICE MAYOR.

**4. President's Volunteer Service Award – Nikolas Garcia**

Assistant Town Administrator/Town Clerk Muniz presented Mr. Garcia with the Presidents Volunteer Service Award on behalf of the Town of Southwest Ranches, the 1000 Points of Light Foundation, and the President's Volunteer Service Award Foundation for his many hours of service to the Town.

**5. Arbor Day 2020 Proclamation**

Assistant Town Administrator/Town Clerk read a proclamation recognizing January 17, 2020 as Arbor Day in the Town of Southwest Ranches.

**6. Public Comment**

The following members of the public addressed the Town Council: David Kuczenski, and George Cailis.

## **7. Board Reports**

Joan Boyd, Chair of the Rural Public Arts and Design Advisory Board along with Board Member Barbara Gonzalez stated the Board desired direction be given to codify the Rural Identification Program for town signage. The Town Council directed Town Attorney Poliakoff to create an ordinance to codify the language.

Steve Breitreuz, Chair of the Fire Assessment Report Methodology Committee indicated that the group met recently and offered comments to the Town Attorney and the procurement team for incorporation into the Request For Proposals (RFP) that will be developed and issued.

Mary Gay Chaples, Chair of the Recreation, Forestry, and Natural Resources Advisory Board, advised that a small pavilion had been constructed on the Frontier Trails Park site along with stabilized parking and a dedicated handicap accessible parking spot. She spoke of criticism received on social media about the signage at the park and explained that the signs were required by the agencies providing grants to fund the improvements. She commended the contractor for going above and beyond by putting up a fence to restrict ATV riders, and installing additional landscaping.

Debbie Green, representing the Schools and Education Advisory Board, advised the Board requested the Town Council to petition the Florida Department of Transportation to install a green arrow at the traffic light on US 27 and Griffin Road for those wishing to travel southbound. The Board believes the current configuration of the light is unsafe and wants it changed before a fatality occurs. She also spoke of the upcoming 2<sup>nd</sup> Annual Unity in Diversity 5K Race/Walk and urged everyone to participate.

## **8. Council Member Comments**

Council Member Jablonski spoke of design standard requested by the Rural Public Arts and Design Advisory Board and felt the time was now to move on this issue. He spoke of the Car Show and Chili Cookoff that was recently held and lauded its success. He spoke of the upcoming Fun Horse Show on December 14<sup>th</sup>, and the outreach from Senator Marco Rubio's office on the 12<sup>th</sup>. He advised that Flow Mobile DMV Services would be on hand November 26<sup>th</sup> and also advised on January 3<sup>rd</sup> the Mr. and Miss Southwest Ranches Pageant benefiting the Town's College Scholarship Fund will be held at the Rolling Oaks Barn. He spoke of his idea of having Davie Police use detail officers to enhance traffic enforcement since speeding within the Town has become a major concern. He believed the extra revenue generated from the citations issued would offset any additional cost. He emphasized that this effort was about traffic enforcement, not revenue generation. He reported that Davie Police was offering to do this with a 4 week trial period at no cost. If the program was effective, he asked for Council's support in keeping this program in place after the trial period. The entire Town Council expressed support for this effort.

Vice Mayor Schroeder welcomed Council Member Amundson onto the Town Council. She spoke about the success of the Car Show, and recognized Parks, Recreation and Open Space Manager December Lauretano-Haines for her efforts.

Council Member Hartmann also welcomed Council Member Amundson onto the Town Council. He congratulated Nikolas Garcia for receiving the President's Volunteer Service Award. He asked that everyone be safe and take necessary precautions as they do their holiday shopping this year as experts predicted there would be an increase in theft. In response to Mr. Cailis' comments during Public Comment, he asked Administration to look into the claims and if the neighbor was violating the Special Magistrate Order he needs to be punished. He spoke about conversations he had with the Town Attorney regarding the Sign Ordinance. Town Attorney Poliakoff sought clarity in what the Town Council wanted regarding the Sign Ordinance. He was initially under the impression from Administration that it would only apply to Town signs, but the Rural Public Arts and Design Advisory Board seems to want all signs prospectively to adhere to these standards. The Town Council gave direction that all future public signs should adhere to the standards. Town Attorney Poliakoff indicated the ordinance would be prepared for the January meeting. Council Member Hartmann continued, and praised Parks, Recreation and Open Space Manager December Lauretano-Haines and the contractor for the improvements being made to Frontier Trails Park. He addressed concerns raised by the Schools Education Advisory Board regarding the left turn at Griffin Road and US 27 and he supported any efforts by the State to make that intersection safer. Lastly, he wished everyone a Happy Thanksgiving.

Council Member Amundson thanked Chief Bennet and Lieutenant Matt Amundson for supporting her appointment. She recognized her friendship with Ruth Wolfe and Vince Falletta.

Mayor McKay also welcomed Council Member Amundson onto the Town Council. He spoke of the success of the Car Show and thanked all who participated.

## **9. Legal Comments**

Town Attorney Poliakoff congratulated Council Member Amundson on her appointment. He spoke of a recent internet article in Florida Business Daily regarding the 34.2% unemployment rate in Southwest Ranches which generated many phone calls. He clarified that the rate is misleading because many people in Southwest Ranches may not choose to work. Because of this article he was informed that the federal government was sending letters to residents about how to find employment. He stated it was nothing to be alarmed about. He spoke of the federal government's effort to recruit people to assist with the Census. He congratulated Steve Breitkreuz on being named Chair of the Fire Methodology Committee. He clarified that he did not author 2011 RFP document that the Committee was critical of. He spoke about the water and sewer connection clauses in the Broward County Code of Ordinances. He spoke about Town history on this issue and how Broward County had exempted the RR and RE zoning categories from being required to connect. Now, Broward County is considering legislation that would remove this exemption. He stated that the Town is not in any water utility service area, and therefore any Town residents wanting to connect to a utility would be subject to their agreements and the residents would have little leverage and no recourse. He indicated that he and Town Administrator Berns will be proposing language to the Assistant County Attorney that if a resident is outside of a designated service area they will not be required to connect. He was concerned how future water service being brought to homes under construction in Town from municipal utilities would impact existing homes currently on wells and septic. Regarding the concerns raised by the Schools Education Advisory Board, he felt the only way to get the State to make any improvements to the intersection

was to lobby FDOT District IV Secretary Gerry O'Reilly. As the Mayor would be in Tallahassee for Broward Days he suggested he try to meet with Secretary O'Reilly.

## **10. Administration Comments**

Town Administrator Berns welcomed Council Member Amundson onto the Town Council and pledged to do everything he could to help. He spoke of the success of the Car Show as well and commended the winner of the Chili Cookoff. Regarding the safety concerns raised about the intersection of US 27 and Griffin Road, he indicated that a letter to FDOT had been drafted requesting they reconsider their denial to change the signalization. He spoke of the concerns raised by Mr. Cailis, he informed that the Order will be enforced. He noted that the farm was cited for vehicles that were parking outside. He advised that an Interfaith Holiday Lighting Celebration was scheduled Thursday December 19<sup>th</sup> in front of Town Hall. Lastly, he advised that due to numerous concerns raised by both the public and members of the Town Council a noise ordinance had been drafted and he sought Council direction of either having a workshop or sending it to the Comprehensive Plan Advisory Board for review. Vice Mayor Schroeder expressed her desire for a workshop on this issue due to the complexity of the issue. Council Member Jablonski suggested that it go to the Comprehensive Plan Board first, and then to the Town Council for a workshop. The majority of the Town Council supported the issue be scheduled for a Town Council workshop.

### Resolutions

**11.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION AND NEGOTIATION COMMITTEE'S RECOMMENDATION AND AWARDED CONTINUING CONTRACTS TO CRAVEN THOMPSON AND ASSOCIATES, INC., CALVIN GIORDANO AND ASSOCIATES, INC., AND KIMLEY-HORN AND ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Vice Mayor Schroeder, seconded by Council Member Hartmann and passed by 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Jablonski, Vice Mayor Schroeder, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

**12.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, RELATING TO THE MEMORANDUM OF UNDERSTANDING REGARDING A COLLABORATIVE STUDY AND SUBSEQUENT DEVELOPMENT OF AN INTEGRATED SOLID WASTE AND RECYCLING SYSTEM; APPOINTING MEMBERS OF THE TOWN COUNCIL TO REPRESENT THE TOWN IN THE WORKING GROUP; [ELECTING TO NOT] APPOINT[ING] MEMBERS OF THE TOWN COUNCIL TO REPRESENT THE TOWN IN THE TECHNICAL GROUP; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Hartmann, seconded by Vice Mayor Schroeder and passed by 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Jablonski, Vice Mayor Schroeder, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION AND APPOINT MAYOR MCKAY TO REPRESENT THE TOWN ON THE WORKING GROUP.

**13.** A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A YEAR END BUDGET ADJUSTMENT FOR THE FISCAL YEAR 2018-2019 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member Jablonski, seconded by Council Member Hartmann and passed by 5-0 roll call vote. The vote was as follows: Council Members Amundson, Hartmann, Jablonski, Vice Mayor Schroeder, and Mayor McKay voting Yes.

**MOTION:** TO APPROVE THE RESOLUTION.

- 14.** Approval of Minutes
  - a. August 20, 2019 Special Meeting
  - b. August 8, 2019 Regular Meeting

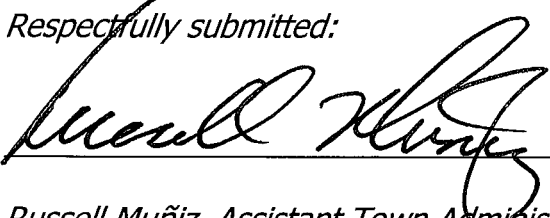
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**MOTION:** TO APPROVE THE MINUTES.

**15. Adjournment**

Meeting was adjourned at 8:39 p.m.

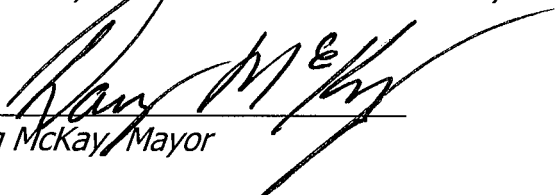
*Respectfully submitted:*




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*Russell Muñiz, Assistant Town Administrator/Town Clerk*

*Adopted by the Town Council on this day of January 23, 2020.*




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*Doug McKay, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES

THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.