



## Instructions for Participating in the Southwest Ranches Virtual Public Hearing July 30, 2020 at 7:00 PM

### Alternate Option for Viewing and Participating in the Meetings:

#### Through Zoom Meeting technology:

Instructions for Attendees:

Topic: **"Southwest Ranches Virtual Public Hearing"**

From your computer, smart phone, or internet connected tablet please you will first need to register to attend the meeting by clicking on the following link:

[https://us02web.zoom.us/webinar/register/WN\\_lzgvN4x9Tx22R7iLMtnoQw](https://us02web.zoom.us/webinar/register/WN_lzgvN4x9Tx22R7iLMtnoQw)

Once registered a link will be provided to join the meetings.

Via telephone:

If you wish to participate by telephone instead, please dial any of the following numbers to participate by phone **1-312-626-6799** or

**1-929-205-6099** and enter your **Meeting ID** followed by the # :

***Meeting ID: 810 6712 9667***

*PRIOR* to the start of the meeting, email the Town Clerk to advise that you wish to speak during Public Comments to [rmuniz@southwestranches.org](mailto:rmuniz@southwestranches.org) (*all speakers will be allowed public comments up to 3 minutes or less*).

*To virtually raise hand and be acknowledged to speak:*

1. Users who call in can dial \*9 to raise their hand
2. If going through mobile (phone\tablet) app, to raise hand select "Participants", then see option to raise hand.
3. On the computer users should click "Participants" then see option to raise hand
4. Once you have been selected to speak, you will be prompted to unmute your device or stay muted.

NOTICE: This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Town Clerk's Office, 954-434-0008, not later than two days prior to such proceeding. One or more members of the Town of Southwest Ranches Advisory Boards may be in attendance and may participate at the meeting. Anyone wishing to appeal any decision made by the Town Council with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at [www.southwestranches.org](http://www.southwestranches.org) or at the Town Hall, 13400 Griffin Road, Southwest Ranches, Florida, 33330.