

RESOLUTION NO. 2021 - 059

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING THE ISSUANCE OF A PURCHASE ORDER IN AN AMOUNT NOT TO EXCEED SIXTEEN THOUSAND DOLLARS AND ZERO CENTS (\$16,000.00) TO SOUND PLANNING DISTRIBUTORS FOR A NEW CAMERA SYSTEM FOR THE TOWN COUNCIL CHAMBERS; PROVIDING FOR SEVERABILITY, PROVIDING FOR CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town currently utilizes a third-party to record all Town Council Meetings held in the Council Chambers for placement on the Town's YouTube channel; and

WHEREAS, the Town has identified that it would be advantageous to eliminate the need for the third-party firm to attend and to record the meetings if fixed cameras could be installed in Council Chambers and operated by staff; and

WHEREAS, the Town let out a Request for Qualifications on April 12, 2021 (RFQ 21-102) seeking qualified firms to perform his work; and

WHEREAS, the Town specifically adopted this improvement in the FY 2020-2021 Town Budget Account #001-1000-511-64100 in an amount not to exceed \$20,000.00; and

WHEREAS, Town staff has reviewed the three proposals received and has determined that the solution proposed by Sound Planning Distributors provided the best combination of features, functionality, and value and is therefore the best choice overall for meeting the Town's needs as outlined above; and

WHEREAS, the proposal from Sound Planning Distributors included a price quotation of \$13,139 however the Purchase Order was initially requested at \$14,000 in the event there were any contingency costs associated with the project; and

WHEREAS, the vendor was requested to amend the quote to include higher resolution cameras (4K) rather than the ones originally quoted (1080P); and

WHEREAS at the Town Council Meeting of June 10, 2021 the Town Council approved the issuance of a Purchase order in an amount not to exceed Sixteen Thousand Dollars and Zero Cents (\$16,000.00) reflecting the amended proposal submitted by Sound Planning Distributors to include 4K cameras for this project and any other contingencies that may arise associated with the project.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

SECTION 1. ADOPTION OF RECITALS. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. The Town Council hereby approves the issuance of a purchase agreement in an amount not to exceed sixteen thousand dollars and zero cents (\$16,000.00) to Sound Planning Distributors to purchase and to install a new camera system in the Town's Council Chambers.

SECTION 3. The Town Council hereby authorizes the Town Administrator to execute a Purchase Order and to make such modifications, additions and/or deletions which they deem necessary to effectuate the intent of this Resolution.

SECTION 4. SAVINGS CLAUSE. If any section, paragraph, sentence, clause or phrase of this Resolution shall, for any reason, be held to be invalid or unenforceable, such decision shall not affect the validity of the remaining sections, paragraphs, sentences, clauses or phrase of this Resolution.

SECTION 5. CONFLICTS. All resolutions or parts thereof which conflict herewith are, to the extent of such conflict, superseded and repealed.

SECTION 6. EFFECTIVE DATE. This Resolution shall be effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this 10th day of June, 2021, on a motion by Council Member Kuczenski seconded by Council Member Jablonski.

[SIGNATURES ON NEXT PAGE]

Breitkreuz Yes
Hartmann Yes
Allbritton Yes
Jablonski Yes
Kuczenski Yes

Ayes 5
Nays 0
Absent 0
Abstaining 0

ATTEST:



Steve Breitkreuz, Mayor



Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to legal Form and Correctness



Keith M. Poliakoff, Esq., Town Attorney
10014.01