



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources
Advisory Board Meeting Agenda**

Tuesday
September 14, 2021
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330

Board Members

Chris Brownlow, Dena Butler, Lana Eichel,
Debra Goff-Rose, Debbie Green, Wendi Halberg,
Sheryl Melson, Laurie Morse

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Emeritus

MaryGay Chaples, Aster Knight

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA AS FOLLOWS

D. NEW BUSINESS:

- Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for June 2021.
- Discussion: Park User requests that require alteration to existing policy.

E. OLD BUSINESS:

- Follow up/Maintenance report attached for the Board's review and discussion.

F. AGENDA PREP FOR NEXT MEETING

G. BOARD MEMBER COMMENTS

H. Chairperson's quote of the month:

"Everybody needs beauty as well as bread, places to play in and pray in, where nature may heal and give strength to body and soul."—John Muir

I. STAFF COMMENTS

J. HOA/PUBLIC COMMENTS

K. ADJOURNMENT



**Town of Southwest Ranches
Parks, Recreation, Forestry and Natural Resources Advisory Board
Minutes**

Via Zoom

June 8, 2021
7:00 pm

Board Members

Chris Brownlow, Dena Butler,
Debra Goff-Rose, Debbie Green, Wendi Halberg, Sheryl Melson,
Laurie Morse

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

Members present:

Chris Brownlow
Dena Butler
Debbie Green
Wendi Halberg
Laurie Morse
Sheryl Melson
Debra Goff-Rose

RFNRAB Members absent:

Sheryl Melson
Lana Eichel

Staff present:

December Lauretano-Haines

Council present:

Gary Jablonski
Mayor Steve Breitkreuz
Jim Allbritton
Bob Hartmann
David Kuczenski

Call to order at 7:12 PM.

The members present reviewed the minutes of the May 2021 meeting.

Debbie Green motioned to approve the minutes of the May 2021 meeting. Debra Goff-Rose seconded and the motion passed unanimously.

The Chair briefed the members present regarding a request of the Trail Riders for use of the Barn for their monthly General membership meeting. Staff wants to make sure there is no conflict with ROCA. Laurie Morse will get more information from the Trail Riders Board and will bring back more definite information.

The members present discussed the state's new initiative called Hire Florida Friendly. It's a new program designed to empower homeowners hiring landscape professionals, providing guidelines and questions to ask, recommended certifications and more. One of the principals that guides this program is to protect our water.

Staff presented an update on maintenance and usage at the Town's parks. The trees and shrubs have been cut back at Founder's Trailside Park. The deadline for submissions from artists is July 1st. Painting has been completed at Rolling Oaks, Country Estates, and Equestrian Parks. Some of the artifacts collected from Circle S Ranch include a couple of 1/4 mile markers, piece of the actual railing from the racecourse, playground equipment, and saddle cabinet. Members discussed where we could potentially place the saddle cabinet that would not be averse to the surrounding neighbors of Southwest Meadows Sanctuary Park. Staff shared that we need to manage expectations on the Country Estates' ballfield improvement project. The improvements being made are those that we can achieve within the allotted budget. Members discussed the probability of vandalism and suggested placing cameras at the gates. Members also discussed lack of visibility / blind spots and concerns about personal safety in planted areas along trails at the Equestrian Park. Staff will investigate the possibility of erecting intersection mirrors. Staff shared that the portable horse arena donated to the Town was more complicated to erect and probably not a good use for temporary ring for storms.

There being no further business to discuss, the meeting adjourned at 8:40 pm.



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
Follow up/Maintenance Report**

Tuesday
September 14, 2021

Board Members

Chris Brownlow, Dena Butler, Debra Goff-Rose, Debbie Green,
Wendi Halberg, Sheryl Melson, Laurie Morse

Emeritus

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FOUNDERS' TRAILSIDE PARK

This park is open for passive use.

- ✓ **Mural Wall:** Staff awaits direction for when Rural Public Arts Board mural project is ready to begin and will have the wall prepared for painting.

EQUESTRIAN PARK

- ✓ **Playground upgrade:** Replacement of worn playground components is procured and order for repairs and replacements is in progress. Additionally, thorough cleaning and replacement of any worn hardware is scheduled.
- ✓ **User groups:** Three user groups have been recently identified to have been utilizing the pavilion for regular daily/weekly meetings outside of compliance with the park usage policy established by Council. PROS has notified the user groups of the policy. The PROS department has yet to enforce the policy due to lack of complaints about the uses as well as vocalized support for the uses by Council members. Staff will receive further guidance/direction from Council via the Town Administrator, after which Staff will brief the Board more fully with regard to the non-compliant uses.

CALUSA CORNERS

Park is open for passive use.

- ✓ **2022 Planting improvements:** In accordance with granting agency partner's request, a program modification request is in the PROS budget for fiscal year 2022. If approved, native plantings will be added to further improve the site. Staff is seeking additional grant funding to assist in making this a substantial planting project.

SOUTHWEST MEADOWS SANCTUARY and 5-ACRE TOWN-OWNED PARCEL

- ✓ **Events:** The parks foundation has proposed that this location be adapted for a new annual fundraising event. The Council heard the Foundation's request on August 26th and had questions for the Foundation Board.
- ✓ **Donated Artefacts:** Items from Circle S farm are in place near the historical home for future use.

ROLLING OAKS PARK

- ✓ **Trail access:** This improvement is in the planning stage and will be completed within the current Fiscal Year.
- ✓ **Fitness Trail upgrade:** Replacement of worn components is procured and order for repairs and replacement parts is in progress.
- ✓ **Building Maintenance:** Air conditioners are serviced routinely on contract basis. Service was completed Week of August 9th, identified 2 units with repairs that were so costly, it was more cost-effective to replace the units. Work was completed on September 3rd.
- ✓ **Wetlands upgrade:** Improvement of wetlands and maintenance is planned.

COUNTRY ESTATES PARK

Park is open for passive use. Requests for reservations are now being accepted for June.

- ✓ **Playground Fence repairs:** Repairs are completed and the playground has been opened.
- ✓ **Playground upgrade:** Replacement of worn playground signs is in progress. Additionally, thorough cleaning and replacement of any worn hardware is scheduled.
- ✓ **Entrance Feature Call for entries:** Call for entries appeared in the September issue of *the Southwest Rancher*. Deadline for entries is November 15.
- ✓ **Ballfield Improvement:** Work to improve the surface of this amenity is in planning. Concerns around misuse of the field for unauthorized vehicular destruction are foremost in mind as staff plans for improvements.

FRONTIER TRAILS PARK

This park is open for passive use.