



**Date: April 10, 2022**

**REQUEST FOR QUOTATIONS**

**“QUOTE FOR LITTER PICKUP ALONG GRIFFIN ROAD”**

**RFQ No.: 22-109**

**ALL INTERESTED PARTIES:**

The Town of Southwest Ranches is seeking a Quote for Litter Pickup along Griffin Road 24 times per year.

Griffin Road from Flamingo Road west to SW 188th Avenue.

- North swale and canal bank
- Medians, including under and within the planted areas
- South swale and landscaped berm, including under and within the planted areas

Removal and proper disposal of all trash, tires, litter, and debris along the landscaped and grassed areas (not the asphalt roadway)

The Town needs to keep the Griffin Road corridor trash picked up in the interim between the 28 maintenance visits per year that the contracted landscaper performs.

Quote must be unit prices or a price per visit, in case there are increases or decreases in our proposed maintenance frequency.

Please review Purchase Order Terms and Conditions attached.

Quotes may be submitted until: **2:00 p.m. Wednesday April 20, 2020.**

TOWN OF SOUTHWEST RANCHES, FLORIDA  
**RFQ 22-109 - QUOTE FOR LITTER PICKUP ALONG GRIFFIN ROAD**

---

Please include.

Each submittal shall include:

- Copies of all required licenses
- Current W9 form utilizing IRS form: October 2018.
- E-Verify Memorandum of Understanding ( [www.E-Verify.gov/employers](http://www.E-Verify.gov/employers) )
- Two (2) references, letter of recommendation preferred.
- The Quote shall include Broward County Local Business Tax Receipt if the quote value is greater than or equal to \$10,000.
- The Quote shall include certificate(s) of insurance or written proof of the ability to provide the required insurance by an insurance company authorized to do business in the State of Florida.
- **INSURANCE**  
The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and **must list the Town as an Additional insured of this coverage**. The Seller must have worker's compensation coverage as required by law, and if applicable, provide a copy of state workers compensation exemption. Any exception to the above stated limits or other requirements must be endorsed and approved by the Town of Southwest Ranches' Town Administrator.
- The completed attached form.

### **GENERAL SPECIFICATIONS**

All work shall be completed during normal business hours, which are Monday-Friday 7:30 AM - 5:00 PM, unless otherwise approved by Town's designee.

### **GARBAGE COLLECTION**

Debris may be hauled away by Contractor and disposed of legally.

### **CONTRACTOR'S RESPONSIBILITY**

The Contractor shall furnish all supervision, labor, equipment, materials, paint, tools, machinery, transportation and other facilities and services necessary to fully complete the project.

TOWN OF SOUTHWEST RANCHES, FLORIDA  
**RFQ 22-109 - QUOTE FOR LITTER PICKUP ALONG GRIFFIN ROAD**

---

The Contractor shall be responsible for the protection of the Town's property and if such damage occurs the Contractor shall be solely responsible for the restoration of such damages within 5 days of the notification.

The Contractor shall be responsible to cordon off and erect warning signs in areas where any chance of damage or injury could occur.

The Contractor shall be responsible to ensure their staff follows all related safety and applicable OSHA regulations.

The Contractor will ensure that all work is performed in a professional manner by skilled trade workers.

The Contractor shall ensure that all work will be done during daylight hours and may include weekends and holidays. Forty-eight hours' notice is required for weekend scheduling and must be mutually agreed upon with the Town Representative.

The Town will make a final decision deemed to be in the best interests of the Town and anticipates the use of a purchase order or written agreement to confirm the terms of the services, as may be acceptable to the Town.

Pursuant to the Town's Procurement Code, this RFQ shall not be deemed a competitive procurement, and there shall be no rights of protest associated with decisions which may be made by the Town.

The Town of Southwest Ranches reserves the right to reject any or all quotes, to waive any informality, non-material irregularity or technicality.

All quotes and questions concerning this RFQ may be submitted by US Mail, Fax or Emailed to:

December Lauretano-Haines  
ISA Certified Arborist® #FL-6019A  
LIAF #2007-0045  
Parks, Recreation and Open Space Manager  
Town of Southwest Ranches  
13400 Griffin Road  
Southwest Ranches, FL 33330  
Ph 954.343.7452  
Fax 954.434.1490  
dlauretano@southwestranches.org

TOWN OF SOUTHWEST RANCHES, FLORIDA  
**RFQ 22-109 - QUOTE FOR LITTER PICKUP ALONG GRIFFIN ROAD**

---

**RESPONSE TO REQUEST FOR QUOTATIONS**

**RFQ NO.: 22-109**

COMPANY NAME: \_\_\_\_\_

OWNER/CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

---

Earliest start date:	
Price per visit:	
<b>TOTAL QUOTE</b>	<b>\$</b>

Detailed Quote as per specifications attached: YES / NO